

JOB DESCRIPTION

HIGH DESERT MUSEUM

POSITION

JOB TITLE:	Seasonal Living History Interpreter	DIRECT SUPPORTS:	Associate Curator of Living History
DEPARTMENT:	Education & Interpretation	DIRECTLY SUPPORTS:	N/A
CLASSIFICATION:	Seasonal, full-time, hourly	SALARY RANGE:	\$20/hour

JOB SUMMARY

The seasonal living history interpreter is responsible for the interpretation of the 1904 High Desert Ranch and Sawmill and its associated programs. The main duties will include interpreting the site for visitors, demonstrating historical activities and assisting in daily operations in period clothing. The seasonal living history interpreter will also assist in program maintenance and other duties as assigned.

ESSENTIAL FUNCTIONS (in order of priority with the percentage of time spent on each)

90%	Living History Interpretation <ul style="list-style-type: none">• Interpret various aspects of the 1904 High Desert Ranch and Sawmill such as crafting, gardening, and cooking based on the summer interpretive outline while in period costume.• Provide demonstrations, station interpretation, and hands-on activities for all ages, demographics and learning abilities including school groups, general public and families.• Assist in the daily operation of Living History programming including setup and site maintenance.• Serve as the frontline Living History interpreter in the absence of other Living History staff.
5%	Special Living History Programming <ul style="list-style-type: none">• Assist with afterhours and special event programming such as Juneteenth, sawmill demonstrations, Museum & Me, etc.
5%	Additional Duties <ul style="list-style-type: none">• Contribute to and support the Museum's DEAI initiatives• Assist with museum-wide events, such as Free Days, fundraising gala, etc.• Other duties as assigned

QUALIFICATIONS

EDUCATION/ CERTIFICATIONS	<ul style="list-style-type: none">• Preferred: Academic coursework in Education, History or Theater.• Preferred: Certification from the National Association of Interpretation (CIG, CIH, or CHI) or other interpretive certification• Preferred: CPR and First Aid certification
EXPERIENCE	<ul style="list-style-type: none">• Preferred: Experience in interpretation or informal learning environments.• Excellent interpretation and communication skills including the ability to engage a wide variety of visitors and connect them to historical content.• Knowledge of and desire to learn more about the history of the High Desert, especially in relation to the 1904 Ranch and Sawmill.
SKILLS/ ABILITIES	<ul style="list-style-type: none">• Ability to work successfully with a diverse group of volunteers.• Ability to work independently as well as in a team environment.• Ability to work flexible hours and days, including weekends.

PHYSICAL
ELEMENTS

- This position requires standing for long periods of time, bending, stooping, lifting, carrying, and walking on uneven surfaces and working both indoors and outside in the elements.
- Frequent computer and phone use

EQUIPMENT
USE

ACKNOWLEDGMENT

I acknowledge that I have read and understand the above job description in its entirety and am capable of performing all of the stated requirements.

Employee Name

Signature

Date